

SCHOOL BOARD MEETING

Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota

www.minnetonkaschools.org

February 3, 2022

The mission of the Minnetonka School District, a community that transcends traditional definitions of excellence and where dreams set sail, is to ensure all students envision and pursue their highest aspirations while serving the greater good, through teaching and learning which

- *Value and nurture each individual,*
- *Inspire in everyone a passion to excel with confidence and hope, and*
- *Instill expectations that stimulate extraordinary achievement in the classroom and in life.*

(All times are approximate)

- 6:30 Recognitions: Hennepin Theatre Trust Spotlight Awards for Minnetonka Theatre's Production of *Chicago*; Debate State Qualifiers and State Champion; DECA State Qualifiers; and Minnetonka Community Education Certified Program Planners
- 7:00 I. Call of Regular Meeting to Order
- II. Pledge to the Flag
- III. Adoption of the Agenda
- 7:02 IV. School Report: Scenic Heights
- 7:25 V. Community Comments
Community Comments is an opportunity for the public to address the School Board on an item included in this agenda in accordance with the guidelines printed on the reverse.
- 7:40 VI. Report on Communications Results on Goals
- 8:10 VII. Review of Safe Learning Plan
- 8:30 VIII. Approval of Superintendent Leadership Profile
- 9:20 IX. Sale of 2022A Bonds for VANTAGE/MOMENTUM Building
- 9:25 X. CONSENT AGENDA
- a. Minutes of December 29, 2021 Special Meeting; January 6, 2022 Regular Meeting; and January 20, 2022 Special Meeting
 - b. Study Session Summary of January 20, 2022
 - c. Payment of Bills
 - d. Recommended Personnel Items

- e. Gifts and Donations
- f. Electronic Fund Transfers
- g. American Indian Parent Committee Resolution

- 9:27 XI. Board Reports
- 9:29 XII. Superintendent's Report
- 9:30 XIII. Announcements
- 9:31 XIV. Adjournment

GUIDELINES FOR *COMMUNITY COMMENTS*

Welcome to the Minnetonka Schools Board Meeting! In the interest of open communications, the Minnetonka School District wishes to provide an opportunity for the public to address the School Board. That opportunity is provided at every regular School Board meeting during *Community Comments*.

1. Anyone indicating a desire to speak to an item included in this agenda—except for information that personally identifies or violates the privacy rights of employees or students—during *Community Comments* will be acknowledged by the Board Chair. When called upon to speak, please state your name, address and topic. All remarks shall be addressed to the Board as a whole, not to any specific member(s) or to any person who is not a member of the Board.
2. If there are a number of individuals present to speak on the same topic, please designate a spokesperson that can summarize the issue.
3. Please limit your comments to three minutes. Longer time may be granted at the discretion of the Board Chair. If you have written comments, the Board would like to have a copy, which will help them better understand, investigate and respond to your concern.
4. During *Community Comments* the Board and administration listen to comments. Board members or the Superintendent may ask questions of you in order to gain a thorough understanding of your concern, suggestion or request. If there is any follow-up to your comment or suggestion, you will be contacted by a member of the Board or administration.
5. Please be aware that disrespectful comments or comments of a personal nature, directed at an individual either by name or inference, will not be allowed. Personnel concerns should be directed first to a principal, then to the Executive Director of Human Resources, then to the Superintendent and finally in writing to the Board.

*School Board meetings are rebroadcast via a local cable provider.
Please visit the "District/Leadership/School Board" page on our website for a current schedule.*

REPORT

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item IV.

Title: School Report: Scenic Heights

Date: February 3, 2022

EXECUTIVE SUMMARY:

Scenic Heights Elementary Principal Joe Wacker will update the Board on a new position they are piloting this year: Student Support Paraprofessional. The role is overseen by their social worker and administrative support person. The Student Support Paraprofessional evaluates students' needs and prescribes interventions so these students can be more successful in class.

Submitted by: _____



Dennis Peterson, Superintendent

School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item VI.

Title: Report on Communications Results on Goals

Date: February 3, 2022

OVERVIEW

Each year, the Minnetonka School Board establishes annual, actionable goals for District Administration that align with the vision and direction in which the Board wants to lead our District. These goals ensure continuation of a legacy of long-term excellence and educational success.

The 2021-22 School Board goals are Excellence in Student Well-being and Belonging and Excellence in Student Learning and Support. An aspect of the goals is to provide ongoing communications to and engagement opportunities for District constituents that reflect the goal work.

Executive Director of Communications Dr. JacQui Getty will present on the communications efforts and results in support of the School Board's desire to keep the community informed and involved. Additionally, she will present an overview of some of the District's broader communications and outreach projects from earlier in the school year and those yet to come.

RECOMMENDATION/FUTURE DIRECTION:

The information presented will update the School Board and community on communications and engagement efforts and results.

Submitted by: _____



JacQueline Getty, Executive Director of Communications

Concurrence: _____



Dennis Peterson, Superintendent

REVIEW

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VII.

Title: Review of Safe Learning Plan

Date: February 3, 2022

EXECUTIVE SUMMARY:

The Board has an expectation of reviewing the District's Safe Learning Plan at each regular meeting of the Board. Current conditions with COVID-19 cases in the schools and the community will be shared, and the status of vaccinations for younger students and updated quarantining requirements will be reviewed.

Submitted by:



**Dennis L. Peterson
Superintendent of Schools**

APPROVAL

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item VIII.

Title: Approval of Superintendent Leadership Profile

Date: February 3, 2022

EXECUTIVE SUMMARY:

The search firm of BWP & Associates oversaw a District-wide survey in multiple languages and conducted more than forty focus groups with community members, staff, and students to obtain stakeholder input on the characteristics desired in the next superintendent. BWP & Associates used this input to develop the superintendent leadership profile for approval by the School Board. This leadership profile will be presented to the Board virtually for affirmation and approval. The leadership profile will then be used to recruit and evaluate candidates for the superintendent position.

Submitted by:



**Dennis L. Peterson
Superintendent of Schools**

School Board
Minnetonka I.S.D. 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item IX.

Title: Approval of Sale of 2022A COP Bonds
For VANTAGE/MOMENTUM Building Construction

Date: February 3, 2022

EXECUTIVE SUMMARY:

At the School Board Meeting of October 7, 2021, the School Board approved moving forward with the financing and construction of the VANTAGE/MOMENTUM Building at 5735 County Road 101, Minnetonka, MN for classes commencing in September 2023, pending approval of the project from the Minnesota Department of Education (MDE) through the Review and Comment process.

The School Board also approved issuing \$7,000,000 in 2022A Certificates of Participation Bonds pending approval of the Review and Comment.

The District received a positive Review and Comment from MDE on January 5, 2022.

Sale of the \$7,000,000 2022A Certificates of Participation Bonds took place on February 2, 2022. The 2022A COP Bonds were sold at a total interest cost of X.XX%.

The resolution approving the sale of the 2022A Certificates of Participation Bonds was prepared by the District’s bond counsel Dorsey & Whitney, LLP.

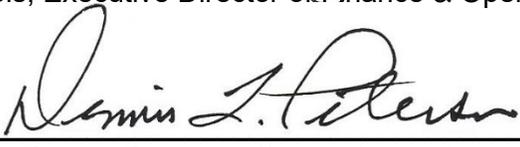
ATTACHMENT: (to be carried in to the Board meeting on February 3)

RESOLUTION RELATING TO SCHOOL DISTRICT PROPERTY AND IMPROVEMENTS AND THE REFINANCING THEREOF; AUTHORIZING A LEASE-PURCHASE AGREEMENT AND THE CREATION OF REFUNDING CERTIFICATES OF PARTICIPATION; AND APPROVING AND AUTHORIZING HE EXECUTION OF DOCUMENTATION RELATING THERETO

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve the 2022A Sale Resolution as prepared by Dorsey & Whitney, which will be written after the sale on February 2, 2022 and carried in to the February 3, 2022 School Board Meeting.

Submitted by: 
Paul Bourgeois, Executive Director of Finance & Operations

Concurrence: 
Dennis Peterson, Superintendent

CONSENT

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item X.

Title: Resolution Pertaining to Consent Agenda

Date: February 3, 2022

OVERVIEW:

The School Board formally adopted the Consent Agenda concept on March 1, 1979. For the Consent Agenda to work efficiently, Board members should call staff prior to the meeting regarding any questions they may have on the following items. If a member wishes to discuss any matter on the Consent Agenda, he/she should request, at the beginning of the meeting, that the item be placed on the regular agenda (during Agenda Item III: Adoption of the Agenda).

The following are the recommendations included within the Consent Agenda for February 3, 2022:

- a. Minutes of December 29, 2021 Special Meeting; January 6, 2022 Regular Meeting; and January 20, 2022 Special Meeting
 - b. Study Session Summary of January 20, 2022
 - c. Payment of Bills
 - d. Recommended Personnel Items
 - e. Gifts and Donations
 - f. Electronic Fund Transfers
 - g. American Indian Parent Committee Resolution
-

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board approve all recommendations included within the Consent Agenda items.

Submitted by: _____



Dennis L. Peterson, Superintendent

School Board
Minnetonka I.S.D. # 276
5621 County Road 101
Minnetonka, Minnesota

Board Agenda Item X. c

Title: Payment of Bills

Date: February 3, 2022

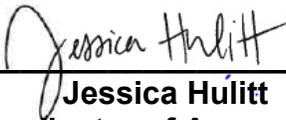
OVERVIEW:

Presented for Board approval are the monthly disbursement totals by fund for Minnetonka Public Schools for the month of December 2021.

RECOMMENDATION/FUTURE DIRECTION:

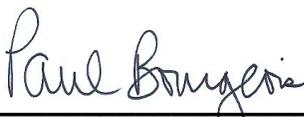
It is recommended that the Board approve the disbursements as presented for the month of December 2021.

Submitted by:



Jessica Hulitt
Coordinator of Accounting

Approved by:



Paul Bourgeois
Executive Director of Finance & Operations

Concurrence:



Dennis L. Peterson
Superintendent of Schools

MINNETONKA DISTRICT #276

TO: Dr. Dennis Peterson

FROM: Jessica Hulitt

RE: Payment of Bills – December 2021
Board Meeting Date: February 3, 2022

The following disbursements are submitted for the month of November:

Recommend the payment of bills in the sum of \$12,906,049.50 by check #469525 - #470095 and ACH #212201132 - #212201454, and wire transactions #202170331 - #202170556

December		
	FUND	
01	GENERAL FUND	6,977,476.56
02	CHILD NUTRITION	252,634.77
03	PUPIL TRANSPORTATION	62,452.03
04	COMMUNITY SERVICE	361,403.02
05	CAPITAL EXPENDITURE	516,126.96
09	TRUST - FIDUCIARY	93,233.20
11	EXTRA/CO-CURRICULAR	173,266.54
12	ATHLETIC FEE	39,873.46
18	CUSTODIAL FUND	6,476.35
20	SELF INSURANCE	113,096.66
40	CULTURAL ARTS CENTER	43,895.85
41	DOME OPERATIONS	10,712.33
42	AQUATICS PROGRAM	37,867.67
43	PAGEL CENTER	35,782.97
46	LTFM	648,244.48
56	CONSTRUCTION PROJECTS	538,771.89
66	CAPITAL PROJECTS LEVY	302,583.63
		\$ 10,213,898.37
	SALARIES	\$ 8,170,504.24
	TOTAL	\$ 18,384,402.61



Jessica Hulitt

January 27, 2022
Date

SCHOOL BOARD
MINNETONKA I.S.D. #276
5621 County Rd. 101
Minnetonka, MN
Community Room

Board Agenda Item X. d.

TITLE: Recommended Personnel Items

DATE: February 3, 2022

BACKGROUND: Under the authorization of district policy, and the terms and conditions of the collective bargaining agreements between the Minnetonka Public Schools and employee groups recognized under Minnesota law, the executive director for human resources makes recommendations for employment, leaves, employee status changes, and resignations or release from contracts.

Those recommendations of a routine nature are attached in summary fashion. This section includes routine changes affecting an employee under the terms and conditions of the collective bargaining agreements, and new hires that occur between board meetings or are scheduled for the future.

State law requires that the School Board formally approve all personnel actions. At the time of hiring, employees are told that the administration formally recommends employment, and that the employment action is finalized only after Board action. On these routine matters, however, the administration may initiate the change prior to formal Board action in order to provide continuity of service to students.

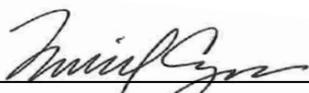
Personnel changes of an exceptional nature requiring the interpretation of other district policies or laws are marked with an asterisk on the summary page, and have a separate explanation. In these cases, the administration does not take action until after Board action.

FUTURE ACTION/RECOMMENDATION:

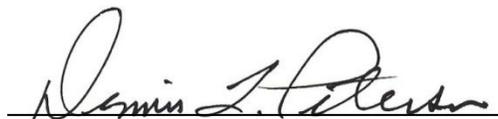
The administration recommends approval of all attached personnel changes.

Submitted by:

Concurrence by:



Dr. Michael Cyrus
Executive Director of Human Resources



Dr. Dennis L. Peterson
Superintendent

RECOMMENDED PERSONNEL ITEMS

I. INSTRUCTION

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
FLORIO, JENNIFER	HEALTH, 0.8 FTE, MHS	1/25/22-6/13/22	\$35,435.02
GAGE, EMILY	ESL, 1.0 FTE, GR	1/3/22-3/25/22	\$19,203.85
HOFFMAN, KATHRYN	SCIENCE, 0.4 FTE, MHS	1/24/22-6/13/22	\$13,529.46
MUNDT, ELIZABETH	READING, 0.25 FTE, ELEARN ELEM	1/24/22-6/13/22	\$8,357.44
WITOWSKI, NICOLE	FLOAT NURSE, 20 HRS/WK, DISTRICT	1/20/22	\$47.84/HOUR

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
ANDERSON, SUSAN	GRADE 2, 1.0 FTE, MWTA	6/13/22	RETIREMENT
MCDONALD, MARGARET	HIGH POTENTIAL, 1.0 FTE, MMW	6/13/22	RETIREMENT

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
BROCKAMP, MALORIE	GRADE 2 SPANISH IMMERSION, 1.0 FTE, DH	1/25/22-2/18/22	FAMILY
GUTIERREZ, SARAH	MATH, 1.0 FTE, MMW	4/1/22-6/13/22	CHILD REARING
HAMILTON, DAVID	SPANISH, 1.0 FTE, MHS	4/7/22-5/27/22	CHILD REARING
REINHILLER, GREG	SCIENCE, 1.0 FTE, MME	1/31/22-6/13/22	FAMILY
SPEAR, LORI	MATH, 1.0 FTE, MHS	11/15/21-1/24/22	MEDICAL
WARDEN, ELIZABETH	SOCIAL WORKER, 1.0 FTE, SH	1/10/22-6/13/22	MEDICAL/CHILD REARING
WASHBURN, ERIN	MATH, 1.0 FTE, MMW	4/11/22-6/13/22	CHILD REARING

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
BRACKIN, CATHERINE	GRADE 4 SPANISH IMM LTS, 1.0 FTE, GR, 9/8/21-1/7/22	1/18/22-5/6/22	GRADE 5 SPANISH IMM LTS, 1.0 FTE, CS
CROYLE, JOHN	SOCIAL STUDIES, 1.0 FTE, MHS	1/25/22-6/13/22	ADD: SOCIAL STUDIES, 0.12 FTE, MHS (OVERAGE)
DAVIS, COURTNEY	COUNSELOR, 0.5 FTE, SH & COUNSELOR LTS, 0.2 FTE, ELEARN, 10/20/21-1/24/22	1/25/22-6/13/22	ADD: TEMPORARY COUNSELOR, 0.2 FTE, ELEARN
DE SANTIAGO, EMMA	SPANISH, 1.0 FTE, MMW	11/15/21-3/25/22	ADD: SPANISH, 0.2 FTE, MMW (OVERAGE)
DONALD, JAMES	TECH COACH/MATH, 1.0 FTE, MHS	1/25/22-6/13/22	ADD: MATH, 0.12 FTE, MHS (OVERAGE)
GOLDSWORTHY, W. SEAN	HEALTH, 1.0 FTE, MHS, 9/8/21-1/24/22	1/25/22-6/13/22	HEALTH, 0.6 FTE, MHS
HE, XIAN	ELEM CHINESE IMM, 0.4 FTE, ELEARN ELEM, 9/21/21-1/24/22	1/25/22-6/13/22	ELEM CHINESE IMM, 0.4 FTE, ELEARN ELEM
HEIN-FERRIS, MEGAN	GRADE 4, 1.0 FTE, ELEARN ELEM, 9/8/21-1/24/22	1/25/22-6/13/22	GRADE 4, 1.0 FTE, ELEARN ELEM
LUDVIGSON, ZACH	MATH, 1.0 FTE, MHS	1/25/22-6/13/22	ADD: MATH, 0.12 FTE, MHS (OVERAGE)
MOORE, MICAYLA	SPANISH SOCIAL STUDIES, 1.0 FTE, MMW	1/25/22-3/25/22	ADD: SPANISH IMM, 0.2 FTE, MMW (OVERAGE)
OLSON, PAUL	ART, 1.0 FTE, MHS	1/25/22-6/13/22	ADD: ART, 0.12 FTE, MHS (OVERAGE)
RAUK, ANDREA	RTI, 0.5 FTE, MWTA	9/8/21-6/13/22	ADD: 504 COORD, 0.2 FTE, MWTA
RISTAU, STEVE	SOCIAL STUDIES, 1.0 FTE, MHS	1/25/22-6/13/22	ADD: SOCIAL STUDIES, 0.12 FTE, MHS (OVERAGE)
SAY, AMANDA	SCIENCE, 1.0 FTE, MHS	1/25/22-6/13/22	ADD: SCIENCE, 0.12 FTE, MHS (OVERAGE)
SYVERSON, JENNIFER	HEALTH, 1.0 FTE, MMW	1/25/22-3/25/22	ADD: HEALTH, 0.12 FTE, ELEARN MS (OVERAGE)
VARVERAKIS, MICHAEL	SCIENCE, 1.0 FTE, MHS	1/25/22-6/13/22	ADD: SCIENCE, 0.12 FTE, MHS (OVERAGE)
WACKER, GWYNNETH	SCIENCE, 1.0 FTE, MHS	1/25/22-6/13/22	ADD: SCIENCE, 0.12 FTE, MHS (OVERAGE)
WANG, JINGBO	CHINESE/SOCIAL STUDIES, 1.0 FTE, MMW	1/25/22-3/25/22	ADD: CHINESE IMM, 0.2 FTE, MMW (OVERAGE)
WEIKLE, WILLIAM	GRADE 1, 1.0 FTE, ELEARN ELEM, 9/9/21-1/24/22	1/25/22-6/13/22	GRADE 1, 1.0 FTE, ELEARN ELEM
WILLOW, KATHERINE	MUSIC, 0.05 FTE, ELEARN ELEM, 10/27/21-1/24/22	1/25/22-6/13/22	MUSIC, 0.05 FTE, ELEARN ELEM

II. BUSINESS AND OTHER NON-INSTRUCTIONAL SERVICES

APPOINTMENTS	ASSIGNMENT	EFFECTIVE	SALARY
BEAUDET, ZACHARY	MCE ENRICHMENT CLASS ASST, 4 HRS/WK, MCEC	1/28/22	\$18.86/HR
BELISLE, JULIE	CLASS C SCIENCE PARA, 7 HRS/DAY, MHS	1/19/22	\$20.93/HR
HEUCHERT, KAREN	BUILDING SUPERVISOR, HOURS VARY/AS NEEDED, MCEC	1/18/22	\$18.00/HR
JOINER, DENNIS	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MMW	1/5/22	\$21.18/HR (CLASS D)
	CLASS B SUPVRY PARA, 30 MIN/DAY, MMW	1/5/22	\$19.80/HR (CLASS B)

RESIGNATIONS	ASSIGNMENT	EFFECTIVE	REASON
CASE, KATHERINE	FIRST AID/AED/CPR INSTRUCTOR, HOURS VARY, MCEC	12/31/21	RETIREMENT
DOANE, JENNIFER	CLASS C SCIENCE PARA, 7 HRS/DAY, MHS	12/3/21	RESIGNATION

ERHARD, NANCY	CLASS A LR/PG PARA, 3.25 HRS/DAY, MWTA (ON LOA IN 21-22)	6/10/22	RETIREMENT
GABLER, NICKOLAS	CLASS C TESTING ROOM PARA, 7.5 HR/SDAY, MHS	1/14/22	RESIGNATION
HAUGE, MARY	LEVEL III COOK MANAGER, 7.5 HRS/DAY, GROV	1/28/22	RESIGNATION
KITE, DALTON	HELPDESK & DATABASE SUPPT TECH, 8 HRS/DAY, TECH DEPT	1/28/22	RESIGNATION
KRAUSE, CYNTHIA	PIANO LESSON INSTRUCTOR, HOURS VARY, MCEC	1/7/22	RESIGNATION
LAFFERTY, KAREN	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS	1/21/22	RETIREMENT
OLSON, CINDY	CLASS D MEDIA PARA, 7 HRS/DAY, SH	2/28/22	RETIREMENT
WILLIAMS, JESSICCA	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MWTA	1/28/22	RESIGNATION
YU, KWOK	CUSTODIAN, 8 HRS/DAY, MHS	1/31/22	RESIGNATION

LEAVES	ASSIGNMENT	EFFECTIVE	REASON
BURNS, ZAZIL	CLASS I COOK, 4 HRS/DAY, MWTA	10/25/21-1/21/22	MEDICAL
SCHULTZ, WENDY	CLASS II COOK, 5.5 HRS/DAY, MME	10/18/21-2/10/22	MEDICAL

STATUS CHANGES	CURRENT ASSIGNMENT	EFFECTIVE	CHANGE
AANESTAD, KIMBERLY	PARA SUB	1/18/22	CLASS D SPEC ED PARA, 6.5 HRS/DAY, SH
ALLENSON, WENDY	PARA SUB	1/10/22	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MME
ESCH, SARAH	PARA SUB	1/25/22	CLASS A LR/PG PARA, 2 HRS/DAY, SH
HOLMES, PEGGY	CLASS D SPEC ED PARA, 6.5 HRS/DAY, MHS	1/31/22	CLASS D SPEC ED/BUS/TRAFFICE PARA, 4.5 HRS/DAY, SH
LUEDLOFF, JEFF	HEAD CUSTODIAN, 8 HRS/DAY, SH	1/18/22	CLASS C TESTING ROOM PARA, 7.5 HRS/DAY, MHS
MAAS, DAVID	CLASS II DEVELOP TRAINEE, 8 HRS/DAY, BUILDINGS & GRNDS	1/18/22	HVAC SPEC II, 8 HRS/DAY, BUILDINGS & GROUNDS
STEPHENS, DENNIS	PARA SUB	1/3/22	HEAD CUSTODIAN, 8 HRS/DAY, SH
			CLASS A LR/PG PARA, 2.5 HRS/DAY, GR
			CLASS D SPEC ED PARA, 4 HRS/DAY, GR

III. IN-DISTRICT APPOINTMENTS

APPOINTMENT	ASSIGNMENT	BUILDING	EFFECTIVE	SALARY
CADA, JIM	DRAMA-WINTER MUSICAL-PLAY DIRECTOR	MHS	12/21-2/22	\$4,546
FRANDRUP, STACIE	SHORELINE VOLLEYBALL COACH	MCEC	1/3/22	\$3,000
HOKS, PHILIP	DRAMA-SPRING MUSICAL-SET DESIGNER	MMW	1/10/22-3/18/22	\$2,822
HOKS, PHILIP	DRAMA-SPRING MUSICAL-COSTUME DESIGNER	MMW	1/10/22-3/18/22	\$2,822
JANSEN, MATT	DRAMA-SPRING MUSICAL-LIGHT/SOUND DESIGNER	MMW	1/10/22-3/18/22	\$2,822
KEEGAN, KEIRA	STUDENT REFEREE	MCEC	12/4/21	\$13.30/HR
KIRLEY, KATIE	DRAMA-SPRING MUSICAL-ASST DIRECTOR	MMW	1/10/22-3/18/22	\$2,083
MAYER, AMY	ADAPTED FLOOR HOCKEY CI ASST COACH	MHS	11/29/21-3/19/22	\$3,567
MCKINNEY, ANNA	STUDENT REFEREE	MCEC	12/4/21	\$13.30/HR
PITTEL, DANIELLE	DRAMA-SPRING MUSICAL-PLAY DIRECTOR	MMW	1/10/22-3/18/22	\$3,931
RETIC-SMITH, AMAJE	STUDENT REFEREE	MCEC	12/4/21	\$13.30/HR
SCHULTZ, WESLEY	BOYS SWIM/DIVE ASST COACH	MHS	1/5/22-3/5/22	\$4,734
WERNER, ANDREW	DECA ASST ADVISOR	MHS	2021-22	\$2,463

**School Board
Minnetonka ISD #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda X. e.

Title: Gifts and Donations

Date: February 3, 2022

EXECUTIVE SUMMARY:

In accordance with Minnetonka School District Policy #706, the Minnetonka School District encourages gifts and donations to enhance quality education to both students and residents. The School Board makes the final determination on the acceptability of a gift or donation. All gifts and donations become District No. 276 property under the complete jurisdiction of the Minnetonka School Board.

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Technology and Technology Instruction Funds:

Medical Information Technology, Inc \$15,000.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School Capital Expenditure:

Minnetonka Foundation \$6,900.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle Schools Lego Education Kit Funds:

Minnetonka Foundation \$24,774.15

RECOMMENDATION: That the School Board accepts the following donations to be placed in the Minnetonka High School Tonka Hacks Program:

Ulteig Engineers, Inc \$200.00

Entegris, Inc \$400.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School MOMENTUM Program:

Lindsay Brisley 2002 Chevy Impala

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Deephaven Elementary School Trust Account:

The Blackbaud Giving Fund \$750.00

RECOMMENDATION: That the School Board accepts the following donations to be placed in the Scenic Heights Elementary School Trust Account:

Brent Rickenbach \$47.77

Ramar Tan \$75.00

Xiaoshun Grant	\$90.00
Melissa Dann	\$50.00
Nicole Hiller	\$50.00
Kurt Hoddinot	\$200.04
The Benevity Community Fund	\$287.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnewashta Elementary School Principal Discretionary Fund:

The Blackbaud Giving Fund	\$40.00
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RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka Middle School West Principal Discretionary Fund:

The Blackbaud Giving Fund	\$34.00
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RECOMMENDATION: That the School Board accepts the following donations to be placed in the Minnetonka Middle School East Principal Discretionary Fund:

The Blackbaud Giving Fund	\$50.00
Fidelity Charitable	\$100.00

RECOMMENDATION: That the School Board accepts the following donation to be placed in the Minnetonka High School E-Sports Pizza Party Fund:

Brian Kensicki	\$300.00
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RECOMMENDATION: That the School Board accepts the following donations to be placed in the Excelsior Elementary School Principal Discretionary Fund:

The Blackbaud Giving Fund	\$14.00
U.S. Bank Foundation	\$60.00

TOTAL GIFTS AND DONATIONS FOR 2021-2022* = **\$231,122.55**

*Total amount reflects gifts & donations submitted for board approval in 2021-2022.

Submitted by: Paul Bourgeois
Paul Bourgeois, Executive Director of Finance & Operations

CONSENT

**School Board
Minnetonka I.S.D #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item X. f

Title: Electronic Fund Transfers

Date: February 3, 2022

EXECUTIVE SUMMARY:

Minnesota Statute 471.38 requires that a list of electronic fund transfers be submitted to the School Board each month for approval.

RECOMMENDATION:

It is recommended that the School Board approve the attached automatic withdrawals and investments from the General Fund for December 2021.

Submitted by: _____



Paul Bourgeois, Executive Director of Finance & Operations

DECEMBER 2021 FROM GENERAL FUND				
DATE	PAYEE			AMOUNT
12/1/2021	SANS LOAN PAYMENT			103,400.00
12/1/2021	DELUXE BUS SOLUTIONS			90.07
12/3/2021	AP Payment			310,978.73
12/6/2021	Further - Flex			9,537.52
12/6/2021	Claims HealthPartners			314,208.55
12/6/2021	Delta Dental			13,450.08
12/10/2021	AP Payment			139,639.56
12/13/2021	Further - Flex			24,999.39
12/13/2021	Claims HealthPartners			177,975.68
12/13/2021	Delta Dental			19,304.79
12/14/2021	Payroll			2,708,440.23
12/14/2021	Solutran - Wellness Program			4,175.70
12/16/2021	HealthPartners Premium			71,025.72
12/17/2021	AP Payment			76,974.22
12/20/2021	Further - Flex			13,343.07
12/20/2021	Claims HealthPartners			288,823.08
12/20/2021	Delta Dental			20,793.62
12/21/2021	Delta Dental			6,689.50
12/22/2021	Further - Premium			5,105.50
12/24/2021	AP Payment			73,705.86
12/24/2021	Further - Flex			19,650.34
12/28/2021	Claims HealthPartners			246,834.28
12/28/2021	Payroll			2,745,845.63
12/29/2021	Delta Dental			17,716.28
12/31/2021	AP Payment			57,169.28
12/31/2021	Further - Flex			106,169.20
DECEMBER	Art Center CC Processing Fees			3,732.14
DECEMBER	MCEC Credit Card Processing Fees			28,314.63
DECEMBER	Mtka Webstore CC Processing Fees			7,396.89
DECEMBER	Athletic CC Processing Fees			3,711.46
DECEMBER	Postage			1,540.11
DECEMBER	Bank Monthly Service Charge			1,340.11
DECEMBER	Aquatics CC Processing Fees			2,089.76
				\$ 7,520,770.98
DECEMBER				
INVESTMENT		MATURITY	INTEREST	ENDING
DESCRIPTION	BANK	DATE	RATE	BALANCE
Money Market	Alerus Bank ICS Savings	NA	0.22%	36,423,395.36
Money Market	MSDLAF+ Liquid Class	NA	0.01%	1,992,594.12
Money Market	MSDLAF+ MAX Class	NA	0.03%	0.01
Term	MSDLAF	NA	-	2,000,000.00
CD	MSDLAF	NA	0.25%	-
Money Market	PMA IS	NA	0.01%	17,713,579.35
Term	PMA MN Trust Term Series	NA	0.00%	-
Municipal Bonds	Northland Securities	NA	0.00%	624,631.29
Various	Wells Fargo OPEB	NA	Var	21,692,483.23
				\$ 80,446,683.36

**School Board
Minnetonka I.S.D. #276
5621 County Road 101
Minnetonka, Minnesota**

Board Agenda Item X. g

Title: American Indian Parent Committee Resolution

Date: February 3, 2022

EXECUTIVE SUMMARY:

In compliance with Minnesota Statute Section 124D.78, all school districts must submit a resolution of concurrence by the American Indian Parent Advisory Committee to the Minnesota Department of Education prior to March 1 each year.

CONTEXT/BACKGROUND:

Minnesota Statute Section 124D.78 states, "School Boards and American Indian schools must provide for the maximum involvement of children enrolled in education programs, programs of elementary and secondary grades, special education programs, and support services. Accordingly, the board of a school district in which there are ten or more American Indian children enrolled and each American Indian school must establish a parent committee." This advisory committee's charge includes reviewing Indian education programs and resources, providing feedback, and submitting an annual resolution to the School Board.

The American Indian Parent Advisory Committee met on November 16, 2021, and expressed continued support for Minnetonka Public Schools' 2021-22 Indian Education Program Plan (IEPP) and programs. This plan, which serves the academic and cultural needs of Minnetonka's American Indian students, was approved by the Minnesota Department of Education on December 15, 2021. Specifically, the plan and associated programs support academic achievement, postsecondary preparation, cultural heritage, and the broader needs and interests of American Indian Students. A partnership with Minnetonka Community Education continues to provide additional academic, career, and college planning opportunities for American Indian students.

On behalf of the American Indian Parent Advisory Committee, Chairperson Veronica Gillespie and Director of Curriculum Steve Urbanski respectfully submit the 2021-22 Resolution of Concurrence.

ATTACHMENT:

2021-22 Resolution of Concurrence

RECOMMENDATION/FUTURE DIRECTION:

It is recommended that the School Board accept the American Indian Parent Committee's Resolution of Concurrence.

Submitted by: _____


Steve Urbanski, Director of Curriculum

Concurrence: _____


Dennis Peterson, Superintendent

The American Indian Parent Advisory Committee Resolution

WHEREAS, the school board or district has an AIPAC composed of parents/guardians of American Indian children who are eligible for Indian education programs, American Indian language and culture teachers and paraprofessionals, American Indian teachers, American Indian counselors, American Indian adults enrolled in educational programming, and American Indian representatives from community;

WHEREAS, the school board or district affords the AIPAC the necessary information and the opportunity to effectively express their views concerning all aspects of American Indian education and the educational needs of the American Indian children enrolled in the school(s) and program(s); and,

WHEREAS, the AIPAC is directly involved with and advises the school board and district staff on Indian Education program planning; and,

WHEREAS, the AIPAC develops and submits recommendations to the school board and district staff pertaining to the needs of American Indian students.

THEREFORE BE IT RESOLVED, that the AIPAC concurs that the school board and district are compliant with Minnesota Statutes, section 124D.78, and that the school board and district are meeting the needs of American Indian students.

We, the American Indian Parent Advisory Committee, issue a **Vote of Concurrence**. We attest that the school board and/or district are compliant with Minnesota Statutes and that the school board and/or district are meeting the needs of American Indian students; **or**,

We, the American Indian Parent Advisory Committee, issue a **Vote of Nonconcurrence**. We attest that the school board and/or district are not compliant with Minnesota Statutes and that the school board and/or district are not meeting the needs of American Indian students. We have provided written recommendations for improvements to the school board, and we acknowledge that the school board has 60 days from the receipt of these recommendations in which to respond, in writing, to each recommendation.

Veronica M. Gillespie
AIPAC Chairperson Printed Name and Signature

Veronica M. Gillespie

1-24-22
Date